Crohn’s & Colitis Foundation Visiting IBD Fellow Program: Application Overview and Guidelines

Application Due: JANUARY 29, 2020 by 5 PM ET

Please make sure your completed application includes all 4:

1. Online Application
2. CV
3. Recommendation Letter
4. Applicant Home Institution Form

Please email all required documents to:

Email: rmahmood@crohnscolitisfoundation.org
Phone: 646-943-7406
I. INTRODUCTION

For over 50 years, the Crohn’s & Colitis Foundation has worked to advance professional education in the diagnosis, treatment and management of patients with inflammatory bowel disease (IBD).

The program is being directed by the Crohn’s & Colitis Foundation’s Professional Education Committee Chair Adam Cheifetz, MD (Beth Israel Deaconess Medical Center) and Co-Chairs Anita Afzali, MD, MPH (The Ohio State University Wexner Medical Center), and Stefan Holubar, MD (Cleveland Clinic). Members of Crohn’s & Colitis Foundation’s National Scientific Advisory Committee and faculty at the IBD Fellowship Center will facilitate the program. The 2020-2021 program is supported by educational grants from AbbVie, Janssen, and Takeda.

II. PROGRAM DESCRIPTION

The Crohn’s & Colitis Foundation National Visiting IBD Fellow Program is designed for gastroenterology (GI) fellows who want to gain focused experience in Crohn’s disease and ulcerative colitis.

The overall goal of the program is to offer GI fellows the opportunity to accelerate their career development by participating in the clinical operations of a leading IBD Center. A formal curriculum for this program has been designed to meet educational and credential goals and to provide a comprehensive training program.

The Fellow will spend one month at a Foundation IBD Visiting Fellow Center, during which time they will be involved as an observer, in the clinical operations of the IBD center, participate in rounds and conferences and, hopefully, enjoy the camaraderie of the other Fellows in those programs.

The Crohn’s & Colitis Foundation IBD Visiting Fellow Centers vary by each program year. The following centers are among the past participating facilities: Beth Israel Deaconess, Cedars Sinai Medical Center, Cleveland Clinic Foundation, Massachusetts General Hospital, Mayo Clinic, Mount Sinai Medical Center, Nationwide Children’s Hospital, Northwestern University, NYU School of Medicine, University of Chicago, University of California at San Francisco, University of Michigan, University of North Carolina, University of Pittsburgh and Washington University School of Medicine in St. Louis.
III. APPLICANT ELIGIBILITY AND REQUIREMENTS

The ideal candidates are GI fellows who express an interest in learning more about IBD (irrespective of their plans to be in private practice or stay in academics), and who are at centers that are distant from IBD referral programs.

At the time of application, the applicant must:
1. Hold an M.D. or equivalent degree.

2. Be employed by an institution (public non-profit, private non-profit, or government) engaged in health care and/or health related research within the United States. Eligibility is not restricted by citizenship. However, proof of legal work status is required.

3. Military Personnel
   a. Must have full written approval to participate in the program before applying from their medical director and any military oversight personnel.
   b. As part of the application, you must submit a detailed letter stating that if accepted into the program your supervisor and department are able to accept the stipend provided by the Crohn’s & Colitis Foundation to off-set the participants salary.
   c. If accepted, the Foundation will provide a proffer letter.

IV. BUDGET POLICIES AND RESTRICTIONS

- No indirect costs are allowed.
- Housing and travel costs are paid for by the Crohn’s & Colitis Foundation. The Foundation will also provide a post-program stipend to cover some additional expenses at the completion of the program and return of ALL required documentation. If accepted, a Travel and Expense policy will be provided.

**Please be advised that the Crohn’s & Colitis Foundation reserves the right to determine which items are reimbursable.**

V. REPORTING REQUIREMENTS

At the end of the program Fellows must submit:
- Receipts for the Crohn’s & Colitis Foundation related expenses.
- Daily activity report which is signed by faculty members.
- Pre and Post- evaluation survey
  o The surveys and the activity report will be provided by the Crohn’s & Colitis Foundation.
- After successful completion of the program, your stipend will be issued.
VI. APPLICATION SCORING AND NOTIFICATION PROCEDURE

The application must be completed and sent to the Crohn’s & Colitis Foundation along with the following documents:

1. Online Application: [Click here for link]
2. A current CV – should include the following information:
   - Education (beginning with entry into college)
   - Experience (all positions held post-doctoral)
   - Degree title and year conferred
   - Training in IBD (type of training, institution, dates & director)
   - Specialty or subspecialty board certification(s) held
   - All publications
   - Academic professional honors (including all scholarships, traineeships, fellowships, with data and sources)
   - Membership in professional societies within the past 10 years
3. Recommendation letter – One (1) letter from the Program Director explaining why you are a good candidate for this Fellowship.
4. Applicant Home Institution form: [Click here to download form]

Military Personnel (ONLY)
1. Military personnel please provide additional documentation requested above on page 3.

Please email required documents to:

Rida Mahmood
Email: rmahmood@crohnscolitisfoundation.org
Subject line: Visiting IBD Fellow Program 2020-2021